

**Item 10.5**

This time has been set aside for the public to address the Board of Trustees on items that are NOT ON THE AGENDA, but those items will not be acted upon by the Board at this meeting. **ALL** speakers must submit a "Request to Speak" form prior to this portion of the meeting and will be recognized by the President of the Board. Five minutes will be allotted to each speaker and not more than 20 minutes on any subject.

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**

**ORGANIZATIONAL and BUSINESS MEETING**

**Staff Dining Room (S-132)**  
College of the Canyons  
26455 Rockwell Canyon Road  
Santa Clarita, California 91355

5:00 p.m. Wednesday  
December 4, 2002

**The meeting will begin at 5:00pm with Closed Session followed by Open Session at 6:30 p.m. (public welcome).**

**1. PRELIMINARY FUNCTIONS**

1.1 Call to Order/Establishment of a Quorum

1.2 CLOSED SESSION

1.2a Conference with Real Property Negotiator  
Property: Southern border of campus adjacent to the South Parking Lot  
Agency negotiator: Dr. Dianne Van Hook  
(pursuant to Government Code §54956.8)

1.2b Conference with Labor Negotiator  
Santa Clarita Community College District Representative: Dr. Michael Wilding  
California School Employees Association (CSEA)  
(pursuant to Government Code §54957.6)

1.3 Flag Salute

1.4 Welcome to Guests/Recognition of Staff Representative(s)  
It is the desire of the Board to afford members of the audience an opportunity to speak to any item ON THE AGENDA. Members of the audience may address the Board at this time. When acknowledged by the President of the Board, the speaker should state name, affiliation (if any) and the item on the agenda to be addressed. (Members of the audience may also request to speak to an agenda item being considered by the Board during the course of the meeting through recognition by the President of the Board.)

1.5 Approval of Agenda ACTION

1.6 Approval of Minutes ACTION  
November 6, 2002 – Business Meeting

**BOARD OF TRUSTEES MEETING AGENDA**  
**December 4, 2002 – Organizational and Business Meeting**

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- |      |  |        |
|------|--|--------|
| 1.7  | Recognition/Information  | ORAL   |
| 1.7a | Approval of Resolution 2002/03-12: Recognizing Mr. Dirk Fischer for 25 Years with the Music Department at College of the Canyons | ACTION |

**ORGANIZATIONAL MEETING ITEMS:**

- |      |  |        |
|------|--|--------|
| 1.8  | Election of Officers   | ACTION |
| 1.9  | Approval of Meeting Dates for 2003                             | ACTION |
| 1.10 | Approval of Resolution 2002/03-11: Certification of Signatures | ACTION |

**2. CONSENT CALENDAR** ACTION

Information concerning the consent items listed below has been forwarded for study to each Board member prior to this meeting. Unless a Board member removes an item from the Consent Calendar, the calendar will be approved at one time by the Board of Trustees. Items removed from the Consent Calendar for individual consideration will be acted upon immediately following approval of the Consent Calendar. A member of the audience may request that the Board provide further information regarding a specific item prior to the approval of the Consent Calendar.

The following ACTION/CONSENT items on the adopted Agenda are recommended for approval at this time.

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| 3.1 | Approval of Resolution 2002/03-13: Permission to Transact Child Development Agreement GIMS-2304 with the California Department of Education for Child Development Services |
| 5.1 | Approval of Purchase Order Schedule PO 2002/03-06  |
| 5.2 | Approval of Travel Authorizations Schedule T 2002/03-06  |
| 5.3 | Approval of Budget Parameters for Fiscal Year 2003/04  |
| 5.4 | Approval of Agreements Between West Hills Hospital and Medical Center and the Santa Clarita Community College District   |
| 5.5 | Approval/Ratification of Inter-Fund Transfers  |
| 6.1 | Approval of Contract for Executive Architectural Services for the Music/Dance Building   |
| 6.2 | Approval of Change Order #02 to Merco Construction Engineers for the Seismic Retrofitting of the Bonelli Center  |
| 6.3 | Approval of Change Orders for Performing Arts Center   |
| 6.4 | Approval of Notice of Completion for I-Seismic Retrofit Project  |
| 6.5 | Approval of Notice of Completion for T-Building Expansion Project  |
| 7.1 | Approval of Personnel Schedule PERS 2002/2003-09   |
| 7.2 | Approval of Administrator's Employment Contract (G. Carole Long)   |
| 7.3 | Approval of Administrator's Employment Contract (L. Yahata)  |
| 7.4 | Approval of Administrator's Employment Contract Amendment (C. Grandgeorge)   |

**3. INSTRUCTIONAL SERVICES**  
None.

**4. STUDENT SERVICES**

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|-----|--|-------------|
| 4.1 | Update of AmeriCorps Service Projects and Community Partnerships | INFORMATION |
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**BOARD OF TRUSTEES MEETING AGENDA**  
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5. **BUSINESS SERVICES**
  - 5.6 Approval/Ratification of Budget Transfers ACTION
  - 5.7 Approval of Lease Agreement for Instructional Space in Industrial Center ACTION
  - 5.8 Approval of Agreement for Installation of Monument ACTION
  - 5.9 Financial Report Month Ending October 31, 2002 INFORMATION
6. **PLANT AND PROPERTY**
  - 6.6 Adoption of Resolution 2002/03-14: Intention to Lease School Property -- Asset Management and University Center ACTION
  - 6.7 Approval to Award the Installation of Artificial Turf on the Stadium Field to FieldTurf as a Sole Source Supplier ACTION
  - 6.8 Approval of Memorandum of Understanding for the Santa Clarita Auto Fair ACTION
7. **PERSONNEL**

See Consent Calendar
8. **POLICIES AND PROCEDURES**
  - 8.1 Board Policy 533 – Student Grades or Grading Review Policy, **Second Reading** ACTION
  - 8.2 Board Policy 815 – Computer and Network Use for Faculty, Staff, and Administrators, **Second Reading** ACTION
9. **GENERAL**
  - 9.1 Update on Legislation, Regulations, and Board of Governors' Activities/Consultation Items ACTION
  - 9.2 Letter of Support for Attorney General intervention in CEMEX vs. County of Los Angeles, Case #CV 02-747 DT ACTION
10. **REPORTS**
  - 10.1 Academic Senate Report ORAL
  - 10.2 Classified Coordinating Council Report ORAL
  - 10.3 Superintendent-President's Report ORAL
  - 10.4 Reports and/or Announcements by Board Members, Student Trustee, and/or Staff on Meetings and Conferences Attended ORAL
  - 10.5 Comments by Members of the Audience on Any Item NOT ON THE AGENDA ORAL
  - 10.6 New Requests/Recap of Requests Made During the Meeting by Board Members to Have an Item Placed On A Future Agenda ORAL
11. **ANNOUNCEMENT OF NEXT MEETING**

(Wednesday, January 22, 2003 – 5:00 p.m. Business Meeting, Staff Dining Room [S-132], College of the Canyons)

**AND ADJOURNMENT**