

Item 10.5

This time has been set aside for the public to address the Board of Trustees on items that are NOT ON THE AGENDA, but those items will not be acted upon by the Board at this meeting. **ALL** speakers must submit a "Request to Speak" form prior to this portion of the meeting and will be recognized by the President of the Board. Five minutes will be allotted to each speaker and not more than 20 minutes on any subject.

**SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

ORGANIZATIONAL and BUSINESS MEETING

Staff Dining Room (S-132)
College of the Canyons
26455 Rockwell Canyon Road
Santa Clarita, California 91355

5:00 p.m. Wednesday
December 3, 2003

**The meeting will begin at 5:00pm with Closed Session followed by
Open Session at 6:30 p.m. (public welcome).**

1. PRELIMINARY FUNCTIONS

- 1.1 Call to Order/Establishment of a Quorum
- 1.2 CLOSED SESSION
 - 1.2a Conference with Labor Negotiator
Santa Clarita Community College District Representative: Dr. Michael Wilding
California School Employees Association (CSEA)
(pursuant to Government Code §54957.6)
 - 1.2b Public Employee Discipline/Dismissal/Release
(pursuant to Government Code §54957)
- 1.3 Flag Salute
- 1.4 Welcome to Guests/Recognition of Staff Representative(s)
It is the desire of the Board to afford members of the audience an opportunity to speak to any item ON THE AGENDA. Members of the audience may address the Board at this time. When acknowledged by the President of the Board, the speaker should state name, affiliation (if any) and the item on the agenda to be addressed. (Members of the audience may also request to speak to an agenda item being considered by the Board during the course of the meeting through recognition by the President of the Board.)
- 1.5 Approval of Agenda ACTION
- 1.6 Approval of Minutes ACTION
November 12, 2002 – Business Meeting
- 1.7 Recognition/Information ORAL
Administer Oath of Office – Re-elected Board Members

ORGANIZATIONAL MEETING ITEMS:

- | | | |
|------|---|--------|
| 1.8 | Election of Officers | ACTION |
| 1.9 | Approval of Meeting Dates for 2004 | ACTION |
| 1.10 | Approval of Changes/Revisions to Section Titles on the Board of Trustees' Agenda Format | ACTION |
| 1.11 | Approval of Resolution No. 2003/04-10: Certification of Signatures | ACTION |

2. CONSENT CALENDAR ACTION

Information concerning the consent items listed below has been forwarded for study to each Board member prior to this meeting. Unless a Board member removes an item from the Consent Calendar, the calendar will be approved at one time by the Board of Trustees. Items removed from the Consent Calendar for individual consideration will be acted upon immediately following approval of the Consent Calendar. A member of the audience may request that the Board provide further information regarding a specific item prior to the approval of the Consent Calendar.

The following ACTION/CONSENT items on the adopted Agenda are recommended for approval at this time.

- 5.1 Approval of Purchase Order Schedule PO 03/04-05
- 5.2 Approval of Travel Authorizations Schedule T 03/04-06
- 5.3 Approval of Budget Parameters for Fiscal Year 2004-05
- 5.4 Approval of Proposal – Vavrinek, Trine, Day & Co., LLP, for Annual GO Bond Performance Audit
- 5.5 Approval of Proposal – Vavrinek, Trine, Day & Co., LLP, for Additional Services Related to Entity-Wide GASB 35 Financial Statements
- 5.6 Authorization for Cash Loans – Annual Review of Existing Loans for Fiscal Year 2003/04
- 5.7 Approval of Process for Ratification of Independent Contractor Agreements Signed by District Designee Up to \$2,000 per Agreement
- 6.1 Approval of Change Order #01 for the FY01/02 Scheduled Maintenance Project: Replace Sidewalks
- 6.2 Approval of Consultant Agreement for Mechanical Engineering Services for Scheduled Maintenance Mechanical Systems Projects
- 6.3 Approval of Change Order #01 for the Campus Map Kiosks Project
- 6.4 Approval of Change Orders for the Performing Arts Center Project
- 7.1 Approval of Personnel Schedule PERS 2003/2004-08
- 7.2 Approval of Administrator's Employment Contract (S. Salvatori)
- 7.3 Approval of Administrator's Employment Contract (R. Williams)
- 7.4 Approval of College of the Canyons Faculty Association (COCFA) CTA/NEA Agreement for 2003/2004

3. INSTRUCTIONAL SERVICES
None.

4. STUDENT SERVICES
None.

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5. BUSINESS SERVICES

- 5.8 Approval/Ratification of Budget Transfers ACTION
- 5.9 Approval of Agreement Between Santa Clarita Community College District and County of Ventura – Workforce Investment Board ACTION
- 5.10 Financial Report Month Ending October 31, 2003 INFORMATION

6. PLANT AND PROPERTY

- 6.5 Approval to Award Contract for the Scheduled Maintenance Mechanical Systems Projects ACTION
- 6.6 Approval to Award Contract for Electrical Scheduled Maintenance Projects ACTION

7. PERSONNEL

See Consent Calendar.

8. POLICIES AND PROCEDURES

None.

9. GENERAL

- 9.1 Update on Legislation, Regulations, and Board of Governors' Activities/Consultation Items ACTION

10. REPORTS

- 10.1 Academic Senate Report ORAL
- 10.2 Classified Coordinating Council Report ORAL
- 10.3 Superintendent-President's Report ORAL
- 10.4 Reports and/or Announcements by Board Members, Student Trustee, and/or Staff on Meetings and Conferences Attended ORAL
- 10.5 Comments by Members of the Audience on Any Item ORAL
NOT ON THE AGENDA
- 10.6 New Requests/Recap of Requests Made During the Meeting by Board Members to Have an Item Placed On A Future Agenda ORAL

11. ANNOUNCEMENT OF NEXT MEETING

(Wednesday, January 21, 2004 – 5:00 p.m. Business Meeting, Staff Dining Room [S-132], College of the Canyons)

AND ADJOURNMENT

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in the public meeting, or if you need an agenda in an alternate form, please contact the Superintendent-President's Office at College of the Canyons at least 24 hours before the scheduled meeting.