

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JOINT MEETING WITH THE
COC FOUNDATION BOARD OF DIRECTORS
WEDNESDAY, MAY 25, 2011
MINUTES

The Joint Meeting of the Board of Trustees of the Santa Clarita Community College District and the COC Foundation Board of Directors was called to order at 6:28 p.m. on Wednesday, May 25, 2011 by President Michele Jenkins and Foundation Chair Jill Mellady in the University Center lobby, College of the Canyons, 26455 Rockwell Canyon Road, Santa Clarita, California.

Members Present: Mr. Michael D. Berger
 Mr. Bruce D. Fortine
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Scott Thomas Wilk
 Mr. Nick Onyshko, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor
 Ms. Jill Mellady, Chairman, Foundation Board of Directors
 Ms. Sharlene Coleal, Asst. Superintendent/VP, Business Services and Treasurer, Foundation Board of Directors
 Ms. Dena Maloney, VP, Canyon Country Campus and Economic Development, and Member, Foundation Board of Directors
 Ms. Cathy Ritz, Chief Operational Officer, COC Foundation
 Mr. Murray Wood, Chief Development Officer, COC Foundation
 Ms. Michele Edmonson, Assistant Director of Development, COC Foundation
 Ms. Shannon Munoz, Administrative Assistant, Special Events (COC Foundation)
 Mr. Eric Harnish, Special Assistant to the Chancellor/Director, External Relations

Members, Foundation Board of Directors Present: Ms. Doris-Marie Zimmer, Mr. Shawn Fonder, Ms. Rita Garasi, Ms. Peggy Cannistraci, Ms. Charlotte Kleeman, Mr. Frank Kleeman, Ms. Myrna Condie, Mr. Gary Condie, Ms. Julie Sturgeon, Mr. Steve Zimmer, Mr. Nick Lentini, Ms. Lisa Burke, Mr. John Carlson, Mr. Shawn Fonder, Mr. Skip Newhall, Mr. Gary Saenger, Ms. Tamara Gurney, Ms. Sharon Bronson, Mr. Bill Kennedy, Mr. Brian Koegle, Mr. Robert Drescher, Mr. Joe Schulman, Ms. Diana Cusumano, Mr. David Davis, Mr. Brian Koegle, Ms. Roxie Ramey, Ms. Diane Benjamin, and Ms. Anna Frutos-Sanchez.

Other Administrators/Staff Present: Mr. Adam Philipson, Dr. Floyd Moos, Mr. Michael McCaffrey, Ms. Kelly Cude, Ms. Cindy Grandgeorge, Ms. Diane Stewart, and Mr. Larry Hurst.

President Jenkins declared a quorum and called the meeting to order at 3:40 pm.

**Quorum Established
(1.1)**

The Board moved to Closed Session (UCEN-222), where they discussed:

**Closed Session
(1.2)**

1.2a Conference with Labor Negotiators (*pursuant to Government Code §54957.6*)
 Santa Clarita CCD Representative: Dr. Dianne Van Hook
 All Unrepresented Employees

Those present in Closed Session were Berger, Coleal, Fiero, Fortine, Jenkins, MacGregor, Schrage, Van Hook, Wilding and Wilk.

At 5:20 pm, the Board adjourned the meeting. The Board joined the members of the COC Foundation Board for appetizers in the University Center lobby prior to the Joint meeting.

**Adjournment
(1.3)**

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At 6:28 pm, Ms. Jenkins and Ms. Mellady called the Joint meeting to order, establishing a quorum of both Boards. Ms. Jenkins announced the Board of Trustees took no action during Closed Session.

Reconvene with the Joint Meeting/Quorum (1.4)

Ms. Mellady asked Ms. Doris Marie Zimmer to lead the flag salute.

Flag Salute (1.5)

Ms. Jenkins welcomed all present and invited members of the audience desiring to address the Board to so indicate and they would be recognized.

Welcome Guests (1.6)

The Foundation Board moved approval of their agenda, as did the Board of Trustees, with the additional information provided for Item 7.1 on the Business Meeting items.

Approval of Agenda (1.7A and 1.7B)

Motion: MacGregor Second: Berger Record of Board Vote: 5-0
Student Opinion: Aye

The Foundation Board moved approval of their minutes of March 22, 2011, and the Board moved approval of the minutes of May 12, 2011.

Approval of Foundation Minutes (03/22/10) and Board of Trustees Minutes (05/11/11) (1.8)

Motion: MacGregor Second: Berger Record of Board Vote: 5-0
Student Opinion: Aye

- Mr. Adam Philipson provided an overview of the K-12 Arts Education Consortium and introduced the Assistant Superintendents present in the audience.
- Ms. Kelly Cude and Mr. Michael McCaffery provided information on their involvement and benefits received from the mini-grants acquired through the Foundation.
- Mr. Steve Zimmer was presented with a Resolution by Dr. Van Hook and Ms. Jenkins recognizing him for his service to the COC Foundation.
- Ms. Jenkins administered the Oath of Office to Mr. Nick Onyshko, who was elected by the ASG for a second term as the Student Trustee for 2011/2012.

Recognition/Up Close and Personal (1.9)

Ms. Zimmer introduced an update on the priorities outlined in the Foundation Strategic Plan.

Update on the Foundation's Strategic Plan and Reports from Support Groups and Fundraising Efforts (Foundation Item) (2.1)

- Scholarships – (S. Zimmer) He reported on endowed scholarship matching grants from the Bernard Osher Endowment Initiative.
- Culinary Arts Capital Campaign (D. Cusumano, Blair Salisbury, S. Newhall) – The Foundation will be raising \$4 million to build a culinary arts facility on the campus and provide students an alternative to costly proprietary culinary programs.
- Planned Giving (D. Davis) – The goal is to establish 40 legacy and planned giving commitments in the next three years.
- Performing Arts Center (R. Garasi) – In the next three years, the Foundation will conduct K-12 Arts Education Outreach funding events, revitalize the Patrons of the Performing Arts support group, and develop a campaign to grow the PAC endowment to \$3 million.
- Library (F. Kleeman) – The Library Associates plans to generate \$150,000 for a Library Endowment in the next three years.
- Board Development (D. Zimmer) - A professionally led board strategic retreat will be held September 23 at TPC.
- Early Childhood Education Center (M. Condie) - The Children's Garden has been implemented into the center's curriculum, and will be augmented by a butterfly garden habitat. A garden party will be held June 25 to celebrate the opening of the garden.
- Chancellor's Business Council (A. Frutos-Sanchez) – Achieved budgeted goal for the fiscal year.
- Alumni & Friends (P. Cannistraci) – Will be launching Alumni Hall of Fame in the fall to honor those alumni who have benefitted the community.

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Ms. Coleal and Mr. McCarty reviewed the Foundation Financial Update (as information), as of March 31, 2011. Their presentation is hereby made a part of these minutes as if set forth herein.

**Foundation Financial Reports Through March 31, 2011 (Foundation item)
(2.2)**

Ms. Coleal and Dr. Van Hook presented the Foundation Board members with the Fiscal Year 2009-2010 and Fiscal Year 2010-2011 (Mid-Year) California Community Colleges Sound Fiscal Management Self-Assessment Checklist for the Santa Clarita Community College District, which shows the district had no audit findings, a large ending fund balance, no lay-offs, and no program closures. The presentation is hereby made a part of the minutes as if fully set forth herein.

**Presentation of Fiscal Year 2009-2010 and Fiscal Year 2010-2011 (Mid-Year) California Community Colleges Sound Fiscal Management Self-Assessment Checklist for the Santa Clarita Community College District (Board of Trustees item)
(2.3)**

An Update on the State Budget and Current Legislation was provided by Dr. Van Hook and Ms. Coleal. The presentation is hereby made a part of the minutes as if fully set forth herein.

**Update on the State Budget and Current Legislation (Board of Trustees item)
(2.4)**

The Foundation Board was presented with Information on a Professional Services Agreement with Mary Valentine.

**Information on Professional Service Agreement - Valentine (Foundation Board item)
(2.5)**

The Board moved Approval to Rename Fund 83 in the Datatel and PeopleSoft Accounting Systems from the "COC Foundation University Center Capital Campaign Fund" to the "COC Foundation Capital Campaigns Fund."

**Approval to Rename Fund 83 in the Datatel and PeopleSoft Accounting Systems from the "COC Foundation University Center Capital Campaign Fund" to the "COC Foundation Capital Campaigns Fund" (Board of Trustees item)
(2.6)**

Motion: MacGregor

Second: Wilk

Record of Board Vote: 5-0
Student Opinion: Absent

Ms. Mellady announced the next Foundation Board meeting will be held July 26, 2011. They adjourned their meeting at 8:30 p.m.

Adjournment of the Joint Meeting/Reconvene with Business Meeting

Ms. Jenkins thanked the Foundation Board for taking the time to attend this meeting. There was a brief recess. The meeting reconvened for the Business items at 8:38 p.m.

The Board moved Approval of Personnel Schedule PERS 2010/11-17.

**Approval of Personnel Schedule PERS 2010/11-17
(7.1)**

Motion: Wilk

Second: Fortine

Record of Board Vote: 5-0
Student Opinion: Absent

At 8:39 p.m., the Public Hearing on the Santa Clarita Community College District Contract Re-Opener Proposal with the California School Employees Association, Chapter 725 (CSEA) for Fiscal Year 2011/12 was opened. There were no comments, and the hearing was closed.

**Public Hearing on the
SCCCD Contract Re-
Opener Proposal with the
CSEA Chapter 725 for
Fiscal Year 2011/12
(7.2)**

The Board moved Adoption of the Santa Clarita Community College District Contract Re-Opener Proposal with the California School Employees Association, Chapter 725 (CSEA) for Fiscal Year 2011/12.

**Adoption of the Santa
Clarita Community
College District Contract
Re-Opener Proposal with
the California School
Employees Association,
Chapter 725 (CSEA) for
Fiscal Year 2011/12
(7.3)**

Motion: MacGregor

Second: Wilk

Record of Board Vote: 5-0
Student Opinion: Absent

The Board moved Approval of Classified Administrator Employment Contract for Director, Art Gallery.

**Approval of Classified
Administrator
Employment Contract for
Director, Art Gallery
(7.4)**

Motion: Wilk Second: Fortine

Record of Board Vote: 5-0
Student Opinion: Absent

The Board moved Ratification of the Educational Administrator Employment Contract Amendment for Assistant Superintendent/Executive Assistant to the Chancellor.

**Ratification of
Educational Administrator
Employment Contract
Amendment for Assistant
Superintendent/Executive
Assistant to the
Chancellor
(7.5)**

Motion: Fortine

Second: Berger

Record of Board Vote: 5-0
Student Opinion: Absent

The Board moved Approval of Resolution 2010/11-15: Advance Payment of Pro Rata Share of Costs in Voter Pamphlet.

**Approval of Resolution
2010/11-15: Advance
Payment of Pro Rata
Share of Costs in Voter
Pamphlet
(10.1)**

Motion: Wilk

Second: MacGregor

Record of Board Vote: 5-0
Student Opinion: Absent

There were none.


**Comments by the
Audience for Items Not on
the Agenda
(3.1)**


There were none.

**Requests/Recap of
Requests Made During the
Meeting By Board
Members to Have an Item
on a Future Agenda
(3.2)**

President Jenkins announced next meeting will be a Business Meeting on Wednesday, June 8, 2011. There being no further business, the meeting was adjourned at 8:41 p.m.

Announcement of Next Meeting (06/08/11) and Adjournment (5)


Mrs. Joan W. MacGregor, Clerk
Board of Trustees
Santa Clarita Community College District


Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District

June 8, 2011