

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, APRIL 27, 2011
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, April 27, 2011 by President Michele Jenkins in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Michael D. Berger
 Mr. Bruce D. Fortine
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Scott Thomas Wilk
 Mr. Nick Onyshko, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor
 Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
 Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
 Dr. Barry Gribbons, Assistant Superintendent/VP, Institutional Development, Technology and Online Services
 Dr. Floyd Moos, Interim Assistant Superintendent/VP, Instruction
 Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
 Dr. Edel Alonso, President, Academic Senate
 Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: Dr. Patty Robinson, Division Dean, Social Science and Business
 Members of the COC Forensics Team
 Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction
 Mr. John McElwain, VP, District Communication, Marketing & External Relations
 Dr. Dena Maloney, VP, Canyon Country Campus and Economic Development
 Mr. Chris Blakey, President, COCFA

President Jenkins declared a quorum and called the meeting to order at 4:35 pm.

**Quorum Established
(1.1)**

The Board moved to Closed Session in the Conference Room (HSLH-136), where they discussed the following:

**Closed Session
(1.2)**

- 1.2a Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
 Santa Clarita Community College District Representative: Dr. Michael Wilding
 College of the Canyons Faculty Association (COCFA)
- 1.2b Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
 Santa Clarita Community College District Representative: Mr. Jim Schrage
 Classified Schools Employee Association (CSEA)
- 1.2c Conference with Labor Negotiators (*pursuant to Government Code §54957.6*)
 Santa Clarita CCD Representative: Dr. Dianne Van Hook
 All Unrepresented Employees

Those present in Closed Session were Berger, Coleal, Fiero, Fortine, Jenkins, Gribbons, MacGregor, Moos, Schrage, Van Hook, Wilding and Wilk. Only the 5 Board members and Dr. Van Hook were present for Item 1.2c.

The Board returned to Open Session at 6:14 p.m. and Ms. Jenkins announced no action had been taken in Closed Session.

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Ms. Jenkins asked Mr. Onyshko lead the flag salute.

**Flag Salute
(1.3)**

The Board moved approval of the agenda with the additional information presented for Item 7.1 and the corrections on Item 7.2 and the minutes of April 13.

**Approval of Agenda
(1.4)**

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0
Student Opinion Aye

Ms. Jenkins welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

- COC Forensics Team - Dr. Van Hook announced the team won the National Championship this year. She introduced Mr. Michael Leach, Advisor of the COC Forensics/Speech Team. Mr. Leach noted he and 6 students traveled to Connecticut for the National meet, and introduced Mr. Austin Kolodney who performed his gold medal winning speech. Mr. Leach thanked the Board and Dr. Van Hook for this recognition, noting the students are talented and hard working.

**Recognition/Up Close
(1.7)**

The Board moved approval of the minutes (as corrected) of April 13, 2011 as follows:

Motion: MacGregor Second: Berger Record of Board Vote: 5-0
Student Opinion: Abstain

**Approval of Minutes
(04/13/11)
(1.6)**

The Board moved approval of the remainder of the Consent Calendar, the additional information provided for Item 7.1 and the correction for Item 7.2.

**Consent Calendar
(2)**

- 3.1 Approval of the Renewal of the Agreement for SBDC Services Between Long Beach Community College District and Santa Clarita Community College District
- 4.1 Approval of Contract Between Santa Clarita Community College District and ViaTron Systems, Inc. for Document Imaging
- 5.1 Approval of Travel Authorizations Schedule T 10/11-16
- 5.2 Approval of Amendment to Los Angeles Police Department (LAPD) Public Safety Instructional Service Agreement, Effective July 1, 2011
- 6.1 Approval of Addendum #03 for Geotechnical Services for the Applied Technology Center Construction Project at the Canyon Country Campus (SubSurface Designs, Inc.)
- 7.1 Approval of Personnel Schedule PERS 2010/2011-15
- 8.1 Approval of Amendment to the University Center Educational Program Agreement Between Santa Clarita Community College District and California State University, Los Angeles

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0
Student Opinion: Aye

The Board moved Ratification of Agreement Between Santa Clarita Community College District and ITT Aerospace Controls (ETI Training).

**Ratification of Agreement
Between SCCC and ITT
Aerospace Controls (ETI
Training)
(3.2)**

Motion: Wilk Second: Fortine Record of Board Vote: 5-0
Student Opinion: Aye

The Board moved Approval of Resolution 2010/11-11: Due to Closure of the Early Childhood Education Center (Main Building) at College of the Canyons, March 21-25, 2011 for Attendance Due to Flooding.

**Approval of Res 2010/11-
11: Due to Closure of the
Early Childhood Educa-
tion Center, March 21-25
2011 for Attendance Du
to Flooding
(3.3)**

Motion: Wilk Second: Fortine Record of Board Vote: 5-0
Student Opinion: Aye

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Ms. Coleal provided an update on the State Budget via a PowerPoint presentation, which is hereby made a part of these minutes by reference. The best, worse and worst case scenarios were presented, based on a variety of impacts from the state budget scenarios and their impact locally on COC. Also addressed was how we are developing our budget via containing costs, generating revenue and how we are changing the way we do things.

**Brief Update on the State Budget
(5.3)**

The Board moved Approval of Contract for Library Expansion Construction Project at the Valencia Campus, Temporary Power (H&S Electric, Inc.).

**Approval of Contract for Library Expansion Construction Project at the Valencia Campus, Temporary Power (H&S Electric, Inc.)
(6.2)**

Motion: Wilk Second: Onyshko Record of Board Vote: 5-0
Student Opinion: Aye

The Board moved Approval of Change Order for the Library Expansion Construction Project at the Valencia Campus (Taft Plumbing).

**Approval of Change Order for the Library Expansion Construction Project at the Valencia Campus (Taft Plumbing)
(6.3)**

Motion: Berger Second: Wilk Record of Board Vote: 5-0
Student Opinion: Aye

A correction to this item was distributed at the meeting. The Board was presented with the California School Employees Association (CSEA) Chapter 725 Re-Opener Proposal for Fiscal Year 2011/12 as information. It was announced a public hearing would be held at the May 11th Board meeting.

**Presentation CSEA Chapter 725 Re-Opener Proposal for Fiscal Year 2011/12
(7.2)**

The Board moved Approval of Resolution 2010/11-12: To Order Biennial Governing Board Member Election, November 8, 2011.

**Approval of Resolution 2010/11-12: To Order Biennial Governing Board Member Election, November 8, 2011
(10.1)**

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0
Student Opinion: Aye

Revisions and suggestions of changes on the resolution was discussed at the meeting. The Board moved Approval of Resolution 2010/11-13: Requesting the California Citizens Redistricting Commission to Include the District's Service Area Within a Single Assembly District, with the changes that were discussed.

**Approval of Resolution 2010/11-13: Requesting the California Citizens Redistricting Commission to Include the District's Service Area Within a Single Assembly District
(10.2)**

Motion: Wilk Second: Berger Record of Board Vote: 5-0
Student Opinion: Aye

Dr. Van Hook had nothing to report.

**Update on Legislation
(10.3)**

Dr. Alonso noted that:

- ✓ She thanked Dr. Van Hook for attending the last Academic Senate meeting.
- ✓ The Senate approved the meeting dates for 2011/12.
- ✓ They held elections for at-large senators for next year, and took the amendment to their constitution for a vote for ratification, which are on tomorrow's agenda.
- ✓ She attended the plenary session. As the voting delegate, she was the only one who attended, rather than sending both the president and vice-president during difficult financial times. She applied for and was awarded a scholarship that paid for her registration.
- ✓ At the statewide plenary session, the senate entertained 64 resolutions, which took 7.5 hours. After much debate over AB 515, the senate voted to oppose this bill.

**Academic Senate Report
(11.1)**

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- ✓ They discussed making changes to the minimum qualifications for faculty to teach, and there was approval for 3 new disciplines in the classics, art history, and military studies.

**Academic Senate Repr
(11.1) con't**

There was no report made.

**Classified Senate Report
(11.2)**

Mr. Blakey noted:

- ✓ The roundtable discussion with the Board members and COCFA was good.
- ✓ The COCFA is enjoying working with Dr. Moos.
- ✓ COCFA is in the middle of elections for their executive board and representative council.
- ✓ Four of their members attended a CCA conference in Newport Beach a few weeks ago. The CCA's position on AB 515 is also against for the same reasons (fear it will create a 2-tier system).
- ✓ COCFA has started this year's negotiations.

**Other Organization/
Committee Reports
(11.3)**

Mr. Wilk (Board Liaison member for the COC Foundation) noted that the executive committee meeting of the Foundation has not met since our last meeting. He noted he is coming up on his year term of being in this position, and suggested the Board may want to consider making this a yearly review, but a two-year term, as he has found he is just getting into the rhythm with this position.

**Board Liaison Committee
Member Report
(11.4)**

Ms. Jenkins noted there will be a wrap up for the women's conference on May 4th.

Administrators were invited to provide reports:

**Chancellor's Report
(11.5)**

Dr. Maloney noted that:

- ✓ She appreciated Mr. Schrage coming to CCC to tackle a couple of issues.
- ✓ They have relocated the ECE drop off location for easier pick-up by parents here.
- ✓ She thanked Dr. Gribbons and Ms. Coleal for their help in applying for 2 grants with the Department of Labor for CACT.
- ✓ The Bikes and Bites event is scheduled for May 14.
- ✓ The Economic Outlook conference will be held at the Hyatt tomorrow.
- ✓ The Entrepreneur's Dream and Discover Conference is next week.
- ✓ Ms. Theresa Smith's last day is next Friday, and they will miss having her as a member of the CCC team.

Mr. Schrage noted:

- ✓ The outdoor area by Mentry Hall and the large oak tree is complete and looks great.

Mr. McElwain had nothing to report. Dr. Van Hook noted that he, Mr. John Green, Mr. Bruce Battle, and Mr. Eric Harnish also attended the CCPRO conference and were very involved in judging the entries. They did a great job and represented us well.

Dr. Wilding had nothing to report.

Ms. Fiero noted:

- ✓ They had a LEAP2 session on April 15 and Tony Newhall was the guest speaker.
- ✓ The final session will be on May 13. The focus will be the role of CEOs with a panel from local businesses and education.
- ✓ Last week, a luncheon for new employees was held. It was great to meet them.
- ✓ Classified Appreciation Week is next week, with the breakfast, snack and social and luncheon being held.

The 5-year service award lunch for employees is next Tuesday.

Dr. Gribbons noted:

- ✓ The University Center Open House was held tonight. They had 155 people drop by for more information.

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**Chancellor's Report
(11.5) con't**

Dr. Moos noted:

- ✓ The 3rd floor of MEA had their grand opening on April 13. He thanked members of the MEA staff and students for helping to provide the tour and demonstrations. He distributed a brochure to the Board.
- ✓ The "Celebrating Humanities" event started April 20 and runs through May 10, with 16 different events being held.
- ✓ The 3rd annual ArtStart event is coming up. He distributed a flyer with details of the events, noting that last year we had over 2000 visitors.
- ✓ May 12 is the Alumni & Friends student photo calendar awards and the 1st annual student art collection awards, which will be announced that evening.
- ✓ The Department chair retreat was held on April 22. The chairs helped organize and also presented at the meeting.
- ✓ Dr. Nancy Shulock (Institute of Higher Education, Leadership and Policy) visited the campus on April 21 and spoke to faculty, administrators and Hart District representatives on Career Technical Education (CTE) issues. She toured the MEA facility as well.
- ✓ On April 21, the K-12 Arts Education advisory committee met, and he distributed a brochure highlighting the offerings for next year.
- ✓ The MOU was approved by the City for the PAC last night at their meeting.
- ✓ He briefly listed the May events in the PAC and the performance dates.

Ms. Coleal noted that:

- ✓ She appreciated the Board's budget subcommittee's patience, their great questions and their interest.
- ✓ Dr. Moos invited Business Services to speak at the dean's meeting tomorrow to discuss their "Top 10 Points" they'd like the deans to know about their department.
- ✓ The next PAC B meeting is Monday.
- ✓ A task force on budget formulas was held last week, led by Donna Haywood.
- ✓ The LEAP2 group she mentors will meet to discuss how state apportionment and growth funding is formulated.
- ✓ The Health & Welfare committee will meet next Wednesday.
- ✓ She thanked Ms. Grandgeorge and Ms. Koski for their work on the budget portion of the grants.

Dr. Van Hook noted that:

- ✓ A special lunch was held for the 3 Phi Theta Kappa students yesterday who were first team members. The students brought their significant family members as well.
- ✓ She attended the Academic Senate meeting at the CCC, and she enjoyed talking about AB 515 and providing brief comments about Dr. Daniel Catan.
- ✓ She will be at the Economic Forecast Outlook event tomorrow at the Hyatt, providing opening comments.
- ✓ Representatives from the Child and Family Center visited us last week for technical assistance in planning, as they are doing some re-organization in regards to child care. Going forward, Ms. Diane Stewart will be helping them develop a plan for their transition.
- ✓ Last Friday, she toured the amazing MEA facilities and praised all involved for creating a facility that provides students with the hands-on experience they need to obtain employment.
- ✓ More scholarships have been created since the last meeting with the Osher Foundation: one for \$50,000, one sponsored by AAUW, and one in tribute to a former volunteer at COC, Mr. Albert Prieto. Many years ago, he presented a \$5,000 check to the college to establish a scholarship in honor of his daughter, a nursing student, who passed away. He then volunteered in the TLC in math, and his son is now an adjunct faculty member. The family has created a fully endowed scholarship through the Osher Foundation for math students in Mr. Prieto's name.
- ✓ She attended the COC Honors committee meeting last week and discussed strategies for the future with the committee members.

- ✓ She was pleased to be a judge in the student art collection contest.
- ✓ She met with Andrea Catan yesterday. We are going to host a memorial for Daniel on May 26th from 4-6pm in the UCEN lobby. Some of his works will be performed in his honor.

**Chancellor's Report
(11.5) con't**

Mr. Onyshko added that:

- ✓ The ASG held a candidate forum last week for those running for election.
- ✓ Elections were held this week and results will be announced tomorrow.
- ✓ ASG is looking forward to their year-end event in May with the Board and Dr. Van Hook.
- ✓ ASG has been holding grant hearings for campus clubs and organizations to award ASG grants.
- ✓ He welcomed Dr. Moos, and wished him luck in his new position.

**Reports by Student
Trustee, Staff Members,
and Board Members
(11.6)**

Ms. MacGregor added that she attended the:

- ✓ New employee lunch.
- ✓ Scholarly Presentation.

Mr. Berger noted:

- ✓ The Academic Senate meeting at CCC was very nice.
- ✓ The street fair held over the weekend was fun.

Ms. Jenkins added that:

- ✓ She attended the forum at Hart High School when Governor Brown visited and it was an interesting experience.
- ✓ She is attending the CCLC Annual Trustee Conference this weekend and was asked to lead a roundtable discussion for new trustees, as well as other sessions.

Mr. Fortine noted:

- ✓ The Sheriff's anti-gang task force presented the Hero of the Week awards, and he was pleased to have been present.
- ✓ He is one of 3 businessmen sitting on the Hart District business computer technology pathway team with the counselors who work with ROP programs.
- ✓ He went to the VIA lunch where they had a presentation by West Ranch high school business program.
- ✓ He attended Teacher Tribute.

Mr. Wilk noted he:

- ✓ Appreciated the work of Ms. Coleal and her staff. They know the budget situation is always a changing picture, and he thanked her for the hard work that went into the presentation.

There were none.

**Comments by the
Audience for Items Not on
the Agenda
(11.7)**

Ms. Grandgeorge will work on information for the Board on the cost of basic skills question raised during the budget presentation.

Dr. Van Hook noted the information Ms. MacGregor asked for on the cost of proprietary schools will be in their mail packet this week.

**Requests/Recap of
Requests Made During the
Meeting By Board
Members to Have an Item
on a Future Agenda
(11.8)**

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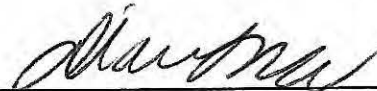
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President Jenkins announced next meeting will be held on Wednesday, May 11, 2011, Closed Session will be held at 4:30pm, Open Session at 6:00pm in HSLH-137. There being no further business, the meeting was ended at 8:56 p.m.

Announcement of Next Meeting (05/11/11) and Adjournment (12)



Mrs. Joan W. MacGregor, Clerk
Board of Trustees
Santa Clarita Community College District



Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District May 11, 2011