

SANTA CLARITA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

BUSINESS MEETING
WEDNESDAY, APRIL 13, 2011
MINUTES

The Business Meeting of the Board of Trustees of the Santa Clarita Community College District was called to order on Wednesday, April 13, 2011 by President Michele Jenkins in the Board Meeting Room (HSLH-137), College of the Canyons, 26455 Rockwell Canyon Road, Valencia, California.

Members Present: Mr. Michael D. Berger
 Mr. Bruce D. Fortine
 Mrs. Michele R. Jenkins
 Mrs. Joan W. MacGregor
 Mr. Scott Thomas Wilk (arrived 4:10 pm)

Members Absent: Mr. Nick Onyshko, Student Trustee

Others Present: Dr. Dianne Van Hook, Chancellor
 Dr. Michael Wilding, Assistant Superintendent/VP, Student Services
 Ms. Sharlene Coleal, Assistant Superintendent/VP, Business Services
 Dr. Floyd Moos, Interim Assistant Superintendent/VP, Instruction
 Ms. Diane Fiero, Assistant Superintendent/VP, Human Resources
 Dr. Edel Alonso, President, Academic Senate
 Ms. Lynne Mayer, Administrative Assistant to the Chancellor and the Board of Trustees

Special Presenters and Others Present: Dr. Patty Robinson, Division Dean, Social Science and Business
 Members of the COC Honors Program Steering Committee
 Mr. TimBen Boydston, SCV Arts Council
 Mr. Jim Schrage, VP, Facilities Planning, Operations and Construction
 Mr. John Taerner, Head Coach, COC Hockey Club and Players from the ACHA National Hockey Championship Team
 Mr. John McElwain, VP, District Communication, Marketing & External Relations
 Dr. Dena Maloney, VP, Canyon Country Campus and Economic Development

President Jenkins declared a quorum and called the meeting to order at 2:05 pm.

**Quorum Established
(1.1)**

The Board moved to Closed Session in the Conference Room (HSLH-136), where they discussed the following:

**Closed Session
(1.2)**

- 1.2a Conference with Legal Counsel – Pending Litigation (*pursuant to Government Code §54956.9*)
One Case
- 1.2b Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
Santa Clarita Community College District Representative: Dr. Michael Wilding
Part Time Faculty United-AFT Local 6262
- 1.2c Conference with Labor Negotiator (*pursuant to Government Code §54957.6*)
Santa Clarita Community College District Representative: Dr. Michael Wilding
College of the Canyons Faculty Association (COCFA)
- 1.2d Conference with Labor Negotiators (*pursuant to Government Code §54957.6*)
Santa Clarita Community College District Representative:
Dr. Dianne Van Hook
All Unrepresented Employees

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Those present in Closed Session were Berger, Coleal, Fiero, Fortine, Jenkins, MacGregor, Moos, Van Hook, and Wilding. Only 4 Board members and Dr. Van Hook were present for Item 1.2d.

**Closed Session
(1.2) con't**

The Board returned to Open Session at 3:36 p.m. and Ms. Jenkins announced no action had been taken in Closed Session.

Ms. Jenkins asked Mr. TimBen Boydston to lead the flag salute.

**Flag Salute
(1.3)**

The Board moved approval of the agenda with the additional information presented for Item 7.1 and the correction on Item 7.4.

**Approval of Agenda
(1.4)**

Motion: MacGregor Second: Berger Record of Board Vote: 4-0

Ms. Jenkins welcomed all present to the meeting and invited anyone wishing to address the Board to so indicate and they would be recognized.

**Welcome Guests
(1.5)**

Ms. Jenkins noted there was a minor correction on page 2 of the 2/23/11 Minutes. The Board moved approval of the minutes as follows:

**Approval of Minutes
(2/23/11 and 3/9/11)
(1.6)**

02/23/11 – Motion: MacGregor Second: Fortine
(As amended at the meeting)

Record of Board Vote: 3-0-1
(Abstain: MacGregor)

03/09/11 - Motion: MacGregor Second: Berger

Record of Board Vote: 4-0

- COC Honors Program - Dr. Robinson provided an update and overview of this program, and introduced the members of the Honors committee. She highlighted the history of the program and what they are doing for our students. Two handouts were distributed, which is hereby made a part of these minutes by reference. Dr. Van Hook and the Board thanked them for their work.
- Ms. Jenkins introduced the COC Hockey Team as the Division III ACHA National Championship Team. Mr. Schrage thanked Dr. Wilding, the Office of Instruction, and Ms. Coleal and the Business Services department for their help throughout the season. Mr. John Taferner, head coach of the Hockey club, addressed the Board, noting his and the team's appreciation for the support towards this club and their efforts in achieving this goal. Mr. Taferner introduced the players that were present, and thanked the Board, Dr. Van Hook, and Mr. Schrage for their support towards making this program and the national championship a reality.

**Recognition/Up Close
(1.7)**

Mr. Wilk arrived at the meeting during this item.

Ms. MacGregor requested that Items 3.2, 5.2, and 5.4 be removed for separate approval. The Board moved approval of the remainder of the Consent Calendar, the additional information provided for Item 7.1 and the correction for Item 7.4.

**Consent Calendar
(2)**

- 3.1 Approval of New and Modified Courses and Programs
- ~~3.2 Approval of Contract Between Santa Clarita Community College District and Coach America for Community Education Travel, Summer 2011~~
- 3.3 Approval of a Facilities Use Agreement Between Santa Clarita Community College District and Aerospace Dynamics International (CACT)
- 4.1 Approval of Renewal of Agreement Between Santa Clarita Community College District and Larry Resendez, Psy.D.
- 4.2 Approval of Renewal of Agreement Between Santa Clarita Community College District and Frances Willson, Ph.D.
- 4.3 Approval of Renewal of Agreement Between Santa Clarita Community College District and Helen G. Meek MFT
- 5.1 Approval of Purchase Order Schedule PO 10/11-9

- ~~5.2 Approval of Travel Authorizations Schedule T 10/11-15~~
- 5.3 Approval of Issuance of District American Express Corporate Card
- ~~5.4 Approval of Establishment of a New Fund in the Los Angeles County PeopleSoft Financial System (Fund 57.0) and the Datatel Financial System (Fund 57) for the K-12 Arts Education Outreach Program~~
- 5.5 Approval of Resolution No 2010/11-10: Certification of Signatures (District)
- 6.1 Approval of Notices of Completions (Various)
- 6.2 Approval of Surplus District Property Other Than Land Under Board Policy 6550 (Facilities Department)
- 6.3 Approval of Addendum #01 for South Campus Landscaping Site Improvement Project at the Valencia Campus (Martinez Landscape Co.)
- 6.4 Approval of Addendum #02 for Geotechnical Services for the Applied Technology Center Construction Project at the Canyon County Campus (SubSurface Designs, Inc.)
- 6.5 Approval of Contract for Civil Engineering Design Services for the Administration/Student Services Building (CRC Enterprises)
- 6.6 Approval of Addendum #02 to the Contract for Executive Architect Services for the Administration/Student Services Construction Project (tBP/Architecture)
- 7.1 Approval of Personnel Schedule PERS 2010/2011-14
- 7.2 Ratification of Educational Administrator Employment Contract for Interim Assistant Superintendent/ Vice President, Instruction
- 7.3 Ratification of Educational Administrator Employment Contract Amendment for Executive Assistant to the Chancellor
- 7.4 Ratification of Educational Administrator Employment Contract Amendment for Division Dean, Humanities/Interim Division Dean, Fine & Performing Arts
- 7.5 Ratification of Classified Administrator Employment Contract for Interim Director, Reentry Programs & Veterans Affairs

Consent Calendar
(2) con't

Motion: MacGregor Second: Wilk Record of Board Vote: 5-0

Ms. MacGregor removed Items 3.2, 5.2 and 5.4 from the Consent Calendar for a brief question and answer period, and separate approval on each item as follows:

Items Removed from
Consent Calendar
(Items 3.2, 5.2 and 5.4)

- 3.2 Approval of Contract Between Santa Clarita Community College District and *Coach America* for Community Education Travel, Summer 2011, **pending receipt and approval by the Board of the final contract agreement at a future meeting.**

Motion: Fortine Second: Berger Record of Board Vote: 4-1
(Nay: MacGregor)

- 5.2 Approval of Travel Authorizations Schedule T 10/11-15

Motion: Fortine Second: Berger Record of Board Vote: 4-1
(Nay: MacGregor)

- 5.4 Approval of Establishment of a New Fund in the Los Angeles County PeopleSoft Financial System (Fund 57.0) and the Datatel Financial System (Fund 57) for the K-12 Arts Education Outreach Program

Motion: Wilk Second: Berger Record of Board Vote: 5-0

Ms. Jenkins moved this item forward on the agenda, as the Board had received a request to speak from Mr. Boydston:

Comments by the
Audience for Items Not on
the Agenda
(11.7)

- He thanked the Board for their support of the Arts and the MOU with the City and Dr. Van Hook for her leadership in helping us to continue to foster the arts programs in the SCV.
- He briefly discussed the current status of the MOU with the City. He appreciated having COC staff members at the last City Council meeting when

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the topic was discussed.

- He noted he would like to work with COC to collaborate on a "Thanksgiving for Freedom" event in September to honor the 10th anniversary of 9-11.

Comments by the Audience for Items Not on the Agenda (11.7) con't

The Board moved Ratification of the Agreement Between Santa Clarita Community College District and El Proyecto del Barrio.

Motion: Berger Second: Fortine Record of Board Vote: 5-0

Ratification of Agreement Between Santa Clarita Community College District and El Proyecto del Barrio (3.4)

The Board moved Approval of Payments for Supplementary Services for Full-Time Faculty: Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2010-2011.

Motion: Berger Second: Wilk Record of Board Vote: 5-0

Approval of Payments for Supplementary Services for Full-Time Faculty: Information on Full-Time Faculty Reassigned Time, Overload and Extra Session Payments to Date 2010-2011 (3.5)

The Board moved Approval of Funding Agreement with Belli Foundation to Cover Costs Associated with "Rock the Rhythm: Beat the Odds" Event, to be Held May 18, 2012.

Motion: Berger Second: Fortine Record of Board Vote: 5-0

Approval of Funding Agreement with Belli Foundation to Cover Costs Associated with "Rock the Rhythm: Beat the Odds" Event, to be Held May 18, 2012 (3.6)

Ms. Jenkins noted the supplemental proposal that goes with this agreement had been provided to the Board as well. The Board moved Approval of Professional Services Agreement with Tango Road Productions to Produce "Rock the Rhythm: Beat the Odds" Event on May 18, 2012.

Motion: Berger Second: Fortine Record of Board Vote: 5-0

Approval of Professional Services Agreement with Tango Road Productions to Produce "Rock the Rhythm: Beat the Odds" Event on May 18, 2012 (3.7)

The Board moved Approval of School Datebooks for 2011-2012.

Motion: Wilk Second: Berger Record of Board Vote: 5-0

Approval of School Datebooks for 2011-2012 (4.4)

The Board moved Approval/Ratification of Budget Transfers.

Motion: Fortine Second: Wilk Record of Board Vote: 5-0

Approval/Ratification of Budget Transfers (5.6)

The Board was presented with the Financial Report – Month Ending February 28, 2011 as information.

Financial Report – Month Ending February 28, 2011 (5.7)

The Board moved Approval of Contract for Library Expansion Construction Project at the Valencia Campus (American Reprographics Corporation).

Motion: Wilk Second: Fortine Record of Board Vote: 5-0

Approval of Contract for Library Expansion Construction Project at the Valencia Campus (American Reprographics Corporation) (6.7)

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The Board moved Approval of Change Order for the Applied Technology Education Center Construction Project at the Canyon Country Campus.

Motion: Berger Second: Wilk Record of Board Vote: 5-0

**Approval of Change Order
for the Applied
Technology Education
Center Construction
Project at the Canyon
Country Campus
(6.8)**

The Board moved Ratification of Contract for Library Expansion Construction Project at the Valencia Campus (R.C. Becker and Son, Inc.).

Motion: Wilk Second: Fortine Record of Board Vote: 5-0

**Ratification of Contract
for Library Expansion
Construction Project at
the Valencia Campus
(R.C. Becker and Son,
Inc.)
(6.9)**

The Board moved Ratification of Contract for South Plant Repairs (Valley Power Systems, Inc.).

Motion: Berger Second: Wilk Record of Board Vote: 5-0

**Ratification of Contract
for South Plant Repairs
(Valley Power Systems,
Inc.)
(6.10)**

The Board moved Ratification of Contract for Elevator Repairs, Valencia Campus (ThyssenKrupp Elevator).

Motion: Berger Second: Wilk Record of Board Vote: 5-0

**Ratification of Contract
for Elevator Repairs,
Valencia Campus
(ThyssenKrupp Elevator)
(6.11)**

The Board moved Approval of Resolution 2010/11-09: In Support of Classified School Employee Week.

Motion: Fortine Second: Berger Record of Board Vote: 5-0

**Approval of Resolution
2010/11-09: In Support of
Classified School
Employee Week
(7.6)**

Dr. Van Hook announced that:

- ✓ Dr. Gibbons, Mr. Harnish and she traveled to Sacramento yesterday for the AB 515 Assembly Hearing. She distributed the Frequently Asked Questions, the bill language and copies of her comments from the hearing. This bill passed out of committee (6-1) and will now move to the Assembly Appropriations Committee.
- ✓ Other bills introduced were for the allowing of middle college high school students state wide priority for registration, one which addressed Latino studies/degrees.
- ✓ The statewide Academic Senate has two drafts of Resolutions about AB 515 on their agenda at the plenary meeting this weekend (one in support, one against). Our Academic Senate will be discussing it at their meeting tomorrow also.

**Update on Legislation
(10.1)**

Dr. Alonso noted that:

- ✓ Academic Senate will be discussing AB515 at their meeting tomorrow. This meeting will be held at the Canyon Country Campus.
- ✓ The Senate plans to discuss several policies at their meeting.
- ✓ The Senate discussed AB515 and is tracking the amendments and revisions. She met with Dr. Van Hook and shared the faculty questions in regards to this bill.
- ✓ She will be attending the plenary session the end of this week, and then she plans to participate in Hands Across California.
- ✓ Elections for next year will be held next week.
- ✓ The Senate plans to vote on revisions to their constitution in the next two weeks.
- ✓ The faculty is saddened by the loss of one of their own, Dr. Daniel Catan.

**Academic Senate Report
(11.1)**

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On behalf of Ms. Leslie Carr and the Classified Development Day committee, Ms. Mayer presented Ms. Jenkins with Classified Development Day cups for the Board members and Dr. Van Hook, and a note (read by Ms Jenkins) thanking them for their support to this event and the Classified Staff members at COC.

**Classified Senate Report
(11.2)**

Ms. Jenkins noted Mr. Blakey emailed her, noting he is at a meeting this afternoon and unable to attend today's Board meeting.

**Other Organization/
Committee Reports
(11.3)**

Mr. Wilk (Board Liaison member for the COC Foundation) noted that the executive committee meeting of the Foundation was cancelled.

**Board Liaison Committee
Member Report
(11.4)**

Ms. MacGregor thanked Ms. Jenkins for serving on the Women's Conference planning committee.

Administrators were invited to provide reports:

**Chancellor's Report
(11.5)**

Dr. Maloney noted that:

- ✓ The *Bikes and Bites* event is on May 14 from 9 to 3pm. She thanked Mr. McElwain and the PIO for their help in marketing and advertising the event.
- ✓ The Applied Tech building and curriculum is coming along well. Mr. Torres is working on the Environmental Studies/Sciences curriculum, and it is moving forward.
- ✓ April 28 is the SCV Economic Development Corporation and COC forecast event at the Hyatt at 7:30am. They are expecting over 300 attendees.
- ✓ The Chancellor's Circle Business Symposium in March was great. Mr. Bill Allen from the LAEDC provided a great presentation at the event.

Mr. McElwain and Mr. Schrage had nothing to report.

Ms. Fiero noted:

- ✓ The Advocacy trip for LEAP members to Sacramento was a great chance to meet legislators and people in the community and in Sacramento.
- ✓ The LEAP meeting on April 1 was on planning.
- ✓ On March 29, she attended a reception for Jim Ventress, honoring him on 25 years of service at the Boys and Girls Club.
- ✓ The COC Hockey dinner at Salt Creek was wonderful and it was great to see Mr. Schrage and the team be recognized for this incredible accomplishment.
- ✓ The Women's conference on April 9 was held, and she also thanked Mr. McElwain for his help in marketing and the community involvement efforts.
- ✓ There is another LEAP session this Friday. They will discuss resource development and non-profit leadership.
- ✓ She appreciated the Board's approval of Ms. Clark's contract on tonight's agenda. Ms. Clark is looking forward to filling in for Mr. Renard Thomas.

Dr. Wilding added that:

- ✓ There is a Service-Learning annual community partner lunch on April 29 in the University Center.
- ✓ *Habitat for Humanity* will be on campus promoting their Women Empowerment Build event on April 20.
- ✓ Yesterday and today was the Resume Rally (yesterday at Valencia, today at CCC).
- ✓ The Job Fair will be held at Valencia on April 20 and May 4 in CCC.
- ✓ He thanked Ms. Deborah Rio for her leadership in putting together the Women's Conference event, along with everyone else on the committee.

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Dr. Moos noted that:

- ✓ Dr. Catan was a close, personal friend, an extraordinary composer and gentle man. He will be missed by faculty, administrators and students in particular. A small memorial of flowers and cards has been slowly growing outside his office door.
- ✓ "Death of a Salesman" was sold out in the Black Box at each performance and was well received.
- ✓ The Art Gallery is having their annual student art exhibit. We've received about 180 pieces this year, and we are having a competitive contest to select entries into permanent COC art collection.
- ✓ The fall schedules have been submitted by full-time faculty. The summer schedule is now online, and in order to cut costs, no schedule will be printed.

**Chancellor's Report
(11.5) con't**

Ms. Coleal added that:

- ✓ Purchasing worked with Instruction to bring in \$700,000 in equipment for the engineering program.
- ✓ They are working with Dr. Gribbons' office on the large Open Educational Resource grant.
- ✓ She attended the reception for Measure M committee members on March 23.

Dr. Van Hook noted that:

- ✓ There will be an Open House in the University Center on April 27.
- ✓ She shared the new CD released by Dirk Fisher entitled "*Coming of Age.*"
- ✓ Since the last Board meeting, we received 2 scholarships for the Osher endowment. One is from a couple for \$50,000 and the other is from AAUW, which is creating a scholarship for \$13,333.
- ✓ She appreciates Dr. Maloney, Mr. Steve Tannehill and Mr. Jonas Peterson (EDC) for their efforts towards the Economic Forecast event to make it successful.
- ✓ The Day of the Child and Discovering Careers event will be held April 16 on campus.
- ✓ In conjunction with the Habitat for Humanity project, we are working with Carl Goldman on the idea of repairing veteran's homes in the SCV to help in this effort.
- ✓ The Culinary Arts committee is doing amazing work and have great list of contacts and leads for donations.
- ✓ She shared photos of recent events (LEAP trip to Sacramento, Classified Development Day, Women's Conference, and the trip to Remo Belli's vineyard.)
- ✓ There will be an on campus memorial for Dr. Catan and the information will be sent out soon. He was a wonderful man and will be sincerely missed.

Ms. Jenkins added that:

- ✓ She was asked to be on the student artwork selection committee, and will attend a meeting next week.

**Reports by Student
Trustee, Staff Members,
and Board Members
(11.6)**

Mr. Berger noted he is:

- ✓ Looking forward to the *Bikes and Bites* event. He has 10 friends signed up to join him, noting it's a great way to highlight the Canyon Country Campus.

Ms. MacGregor added that she attended the:

- ✓ Soroptimist lunch and fashion show.
- ✓ Tribute to Hunt Braly for the Domestic Violence Center.
- ✓ Reception for the Measure M Committee members.

She also noted that Doug has had some surgery and she has been taking care of him, and could not make the Women's conference.

Mr. Fortine noted the passing of Dr. Catan, adding he was a world-class guy and will be deeply missed throughout the world. Further, he noted he attended:

- ✓ VIA Lunch
- ✓ Chancellor's Circle Business Symposium
- ✓ KHTS trip to Sacramento
- ✓ Santa Clarita Valley Latino Chamber meeting
- ✓ Reception for Jim Ventress
- ✓ Q&A with the Board for the faculty and classified staff
- ✓ Meet the Grant Makers
- ✓ Whitaker-Bermite Citizens' Advisory Committee
- ✓ Women's Conference
- ✓ Placerita junior high's 50th anniversary celebration
- ✓ Classified Development Day
- ✓ Dinner honoring the Hockey Team

**Reports by Student
Trustee, Staff Members,
and Board Members
(11.6) con't**

Mr. Wilk noted that he had nothing to report.

Ms. MacGregor requested a tour of the facilities at ADI. Dr. Maloney noted she will work with Mr. Joe Klocko to set this up.

**Requests/Recap of
Requests Made During the
Meeting By Board
Members to Have an Item
on a Future Agenda
(11.8)**

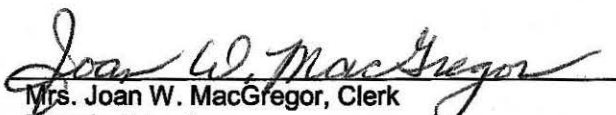
Ms. Jenkins noted the Contract on the Trip to Yellowstone was requested to be returned to the Board.


Ms. MacGregor reiterated her request for a report on for-profit colleges in the valley. Dr. Van Hook noted she will talk to Ms. Green about this to see if we have the information.

President Jenkins announced next meeting will be held on Wednesday, April 27, 2011, Closed Session will be held at 4:30pm, Open Session at 6:00pm in HSLH-137. There being no further business, the meeting was ended at 5:41 p.m.

**Announcement of Next
Meeting (04/27/11) and
Adjournment
(12)**

The meeting was adjourned in honor of Dr. Daniel Catan, COC music professor who passed away suddenly on April 10, 2011.


Mrs. Joan W. MacGregor, Clerk
Board of Trustees
Santa Clarita Community College District


Dr. Dianne G. Van Hook
Chancellor
College of the Canyons

Entered in the proceedings of the District

April 27, 2011