

AP 6750 Vehicles, Parking, and Traffic

References:

Education Code Section 76360

Vehicle Code Section 21113

Introduction

The District supports the use of non fossil fuel powered forms of transportation by students, faculty and staff for traveling to the campus. Human powered vehicles have benefit to individual health and (when replacing cars) reduce vehicle emissions that are harmful to human health and reduce emission of greenhouse gasses to the atmosphere.

The facilities in the District are used by a variety of people using various means of transportation (pedestrians, cyclists, boarders, cars, etc.). To ensure the safety of all (including those with special needs), all forms of transportation must follow these procedures.

These procedures are intended to promote safe and orderly movement of traffic within District property, and for the safe and orderly use and parking of all forms of vehicles (including but not limited to bicycles, skateboards, roller skis, scooters, hover boards (with or without wheels), inline skates, roller skates, Segways, gravity boards, and all powered forms of any transportation device listed or not listed above.

6750.1 Traffic

- A. All vehicles on campus roadways and in parking lots must obey CA vehicle code.
- B. Pedestrians always have the right of way.
- C. No person shall operate a bicycle, or other form of transportation as listed above, in excess of 5 mph while on District property.
- D. No person shall operate an automobile in excess of 15 mph while on District property.
- E. Bicycles and motorized bicycles shall not be operated on pedestrian walkways or in buildings.
- F. Motorcycles are not permitted to drive in any area that motor vehicles are prohibited from entering except designated motorcycle parking areas. Motor scooters, motorbikes, and motorcycles shall be operated only on curbed streets and vehicular thoroughfares. They shall not be ridden or walked elsewhere on

campus, but shall be parked in areas designated for motorcycles and not in bicycle stands or in areas designated for bicycles.

- G. Skateboards, roller skates, and similar personal wheeled and non-wheeled conveyances shall be prohibited throughout the campus, including streets, paths, grounds, and buildings.
- H. Riding bicycles and similar personal conveyances shall only be operated on curbed streets and vehicular thoroughfares. In other locations, bicyclists shall walk their bicycles and shall park them in designated parking stands and areas.
- I. Motorized and non-motorized carts, trucks, or dollies must be approved for operation on campus and only officially permitted motor vehicles shall be operated in areas other than designated bicycle lanes.
- J. Walking and swimming is the only form of transportation permitted inside buildings.
- K. Specific procedures for the operation of Bicycles:
 - 1) • Ride in the street with the flow of traffic
 - 2) • No riding on sidewalks
 - 3) • Obey traffic signs
 - 4) • Don't dart between parked cars
 - 5) • Dismount if there is pedestrian congestion
 - 6) • Be cautious

6750.2 Parking

- A. Parking of motor vehicles and other transportation devices is limited to specially designated areas.
- B. Permits are required except in 30-minute visitor spaces. Spaces for disabled students, staff, visitors are available. Individuals parking in those spaces must display a DMV issued valid permit for disabled parking spaces.
- C. Parking fees are required for non-visitor spaces during regular College hours. Exceptions may be made for posted special events.
- D. The District does not allow overnight or weekend parking, regardless of permit type, without specific prior permission. Violators will be towed away per Section 22658 of the California Vehicle Code.

- E. Vehicles parked at electric or hybrid car charging stations must display a valid parking permit and be engaged in charging the vehicle.
- F. Students must display a valid parking permit in student spaces.
- G. Staff must display a valid parking permit in staff spaces.
- H. Vehicles parked in violation of the provisions of this code are subject to District disciplinary action, fines, towing, or impoundment.
- I. All bicycles on campus must be parked in a bicycle rack.
- J. Bicycles may not be secured to fire hydrants, trees, parking signs, fences, stairwells, ramps (handicap and/or other), or in the egress path of any building. Bicycles may not be stored in buildings.
- K. Skateboards, and other devices under three feet in length, may be taken into buildings. Such devices may never be operated on campus or within a building.
- L. At the conclusion of each academic semester, all bicycles left on exterior bicycle racks will be removed and donated after 30 days.
- M. Any Campus Safety officer or designated employee authorized by the District may move, relocate or impound any bicycle which is:
 - 1) Blocking or otherwise impeding normal entrance to or exit from any college building.
 - 2) Blocking or otherwise impeding either vehicular or pedestrian traffic on any street, highway, parking lot, parking space, parking lot access, walkway, footpath, building exit, stairwell, or sidewalk.
 - 3) Parked or stored in such a condition as to be considered abandoned.

6750.3 Committee

- A. The District Parking Committee shall meet at least once per year, or more often as needed.
- B. Members of the Committee shall be: 2 students, 2 faculty members, 2 classified staff members, 2 administrators, the Director of Campus Safety.
- C. The Committee shall be chaired by the Vice President of Student Services.
- D. The Committee shall:

- 1) Make recommendations regarding changes to this procedure
- 2) Make recommendations regarding changes to parking fees
- 3) Make recommendations regarding parking space utilization and the distribution of student and staff spaces
- 4) Consider and make recommendations on all other parking related matters.

6750.4 Discipline / Fines

- A. Campus Safety staff are the primary source of enforcement.
- B. Excessive and/or willful violators of the policy will be engaged in the District discipline process.
- C. Violators may be fined per Board Policy 5530.
- D. Disciplinary due process for students follows Board Policies 5529, 5530, and 5531.
- E. Staff and students are encouraged to inform those who are violating the policy of the policy.

6750.5 Fees

- A. Parking fees are established by the Board of Trustees.
- B. Prior to making changes to the fee or fine structure the Board will receive a recommendation from the CEO.

6750.6 Exceptions

- A. Prohibitions on wheeled and non-wheeled vehicles shall not apply to non-ambulatory persons (for example those using wheelchairs) or to children in carriages or strollers.

Miscellaneous

- A. The District, at principal entrances and access points, shall post appropriate signs relevant to these procedures on campus.
- B. All persons who enter on the college are charged with knowledge of the provisions of this procedure and are subject to the penalties for violations of such provisions.

C. In accordance with California Vehicle Code Section 21113a, it shall be a misdemeanor for any person to do any act forbidden or fail to perform any act required in these procedures.

Board Approved: August 10, 2016

Next Review Date: Fall, 2021