

AP 6520 Security for District Property

6520.1 – USE OF AN ELECTRONIC CONTROL DEVICE (ECD)

I. BACKGROUND

Situations may occur in which campus safety officers may find it necessary to defend themselves, defend others, or restrain a suspect against their will. Inherent in these situations is the risk of injury to both campus safety officers and other members of the academic community. In an effort to reduce these risks, and as an alternative to what would otherwise require a greater level of force, the use of an Electronic Control Device (ECD) is authorized as outlined below.

II. APPROVED ELECTRONIC CONTROL DEVICE

A. A Taser C2 Electronic Control Device is authorized for use by Electronic Control Device Certified Officers.

III. ELECTRONIC CONTROL DEVICE TRAINING

A. Prior to being issued an Electronic Control Device, an officer shall attend an Electronic Control Device training session conducted by a certified Electronic Control Device instructor, who will ensure the officer successfully demonstrates proficiency in the use of the device. The training will provide campus safety officers instruction in the safe, effective and efficient use of the devices. Training will include:

1. Authority for and limits on the proper use of the Electronic Control Device and the use of force at the Santa Clarita Community College District;
2. Proper and safe handling and storage procedures; and,
3. Procedures for obtaining medical assistance after use of the Electronic Control Device.

B. The certified Electronic Control Device instructor is responsible for certifying officers' proficiency for those devices.

C. Upon successful completion of initial ECD training, the Director, Campus Safety will record the following in the Campus Safety Officer's personnel file:

1. Date, location, instructor's name (and organization), specific device used and a notation that the officer has successfully completed training.

D. Electronic Control Device certified officers must successfully complete annual in-service training conducted by a certified Electronic Control Device instructor in order to remain qualified to carry the device. In-service Electronic Control Device training shall be documented and shall require demonstrated proficiency with the device and knowledge of use of ECD procedures.

E. The instructor will promptly notify the Director of Campus Safety if an officer fails to demonstrate competency with an issued Electronic Control Device. The safety officer will not be issued an ECD until satisfactorily completing remedial training.

F. The Director of Campus Safety shall maintain a *master listing* of all ECDs issued by the department. The master listing will contain the make, model number, serial number and will identify the officer to whom the ECD is issued, the date of issue, and the name of the person issuing the ECD to the officer.

F. Each ECD will be inspected and approved for use by a certified ECD instructor prior to initial issue and during annual in-service training. Unsafe or defective ECDs will be taken out of service.

V. ELECTRONIC CONTROL DEVICE USE

A. The ECD will be utilized only by officers who have successfully completed all required training in the use and deployment of the device. (Electronic Control Device Certified Officer)

B. Any incident in which an ECD is used upon an individual(s) by a Campus Safety Officer will be considered a use of force incident. All uses will be appropriately documented and reviewed by the Director and Assistant Director of Campus Safety as soon as possible, as well as by officials from the Sheriff's Department.

C. The ECD can be deployed by a certified officer when the use is reasonable and necessary to overcome or prevent assaultive behavior and/or when other means of physical force are not reasonable or practical to bring a subject under control without risk of injury to the subject.

D. Officers will target the lower center mass or legs of a subject's body when deploying an ECD. Extra caution should be used to avoid firing at a subject's head, neck and genital areas.

E. Officers will NOT use an Electronic Control Device in the following circumstances:

1. On a subject who is near, or has been exposed to, potentially flammable, volatile or explosive materials.
2. When a subject is in a significant amount of water.
3. When a subject is in a position where the fall will cause substantial injury or death.
4. Punitively, as a means of coercion or in any other unjustified manner.

F. Special consideration, consistent with training, should be given for use of an ECD on a subject who:

1. is visibly pregnant
2. is operating a functioning, operable motor vehicle
3. is physically limited (age related, young child, or frail)
4. is handcuffed

As with any use of force, officers should clearly document justification for use of an ECD particularly on those identified as requiring special consideration.

G. When activating an ECD, officers should use one standard Electronic Control Device cycle and re-evaluate. If subsequent activations are necessary, they should ordinarily be limited to two (2) subsequent reactivations and the duration necessary to place the subject in custody by the use of handcuffs. Officers must be able to articulate the circumstances that warrant any additional ECD activations.

H. Once in custody, the campus safety shall call the Sheriff's department and EMT's to arrange for arrest and transportation of the suspect.

I. Officers may use the ECD to defend themselves or others from a vicious or attacking animal. Should such an occasion arise, the officer will make reasonable attempts to notify the owner of the animal, and shall thoroughly document the incident in a departmental report.

J. Officers shall handle and store Electronic Control Devices in the same manner as a firearm, exercising a due regard for safety.

VI. POST-EXPOSURE PROCEDURES

A. Following deployment of an Electronic Control Device, and upon control of the suspect, he/she shall be given medical assistance and transportation without delay.

VII. DOCUMENTATION AND REPORTING OF ELECTRONIC CONTROL DEVICE USE

A. The Director of Campus Safety shall include ECD utilizations in an annual analytical report of incidents involving non-lethal uses of force by Campus Safety personnel.

B. Campus Safety Officers shall notify their immediate supervisor as soon as possible after an ECD has been deployed. A supervisor will immediately respond to the scene of any deployment of an ECD, including unintentional discharges.

Established August 2010

6520.2 – USE OF OC AEROSOL PROJECTOR (PEPPER SPRAY)

I. BACKGROUND

Situations may occur in which campus safety officers may find it necessary to defend themselves, defend others, or restrain a suspect against their will. Inherent in these situations is the risk of injury to both campus safety officers and other members of the academic community. In an effort to reduce these risks, and as an alternative to what would otherwise require a greater level of force, the use of an OC Aerosol Projector (Pepper Spray) is authorized as outlined below.

II. APPROVED OC AEROSOL PROJECTOR (Pepper Spray)

A. A First Defense OC Aerosol Projector is authorized for use by OC Aerosol Projector Certified Officers.

III. OC AEROSOL PROJECTOR (Pepper Spray) TRAINING

A. Prior to being issued Pepper Spray, an officer shall attend a Pepper Spray device training session conducted by a certified OC Aerosol Projector (Pepper Spray) instructor, who will ensure the officer successfully demonstrates proficiency in the use of the device. The training will provide campus safety officers instruction in the safe, effective and efficient use of the devices. Training will include:

1. Authority for and limits on the proper use of Pepper Spray and the use of force at the Santa Clarita Community College District;
2. Proper and safe handling and storage procedures; and,
3. Procedures for OC decontamination and medical assistance after use of Pepper Spray.

B. The certified OC Aerosol Projector (Pepper Spray) instructor is responsible for certifying officers' proficiency for those devices.

C. Upon successful completion of initial Pepper Spray training, the Director, Campus Safety will record the following in the Campus Safety Officer's personnel file:

1. Date, location, instructor's name (and organization), specific device used and a notation that the officer has successfully completed training.

D. OC Aerosol Projector (Pepper Spray) certified officers must successfully complete annual in-service training conducted by a certified OC Aerosol Projector (Pepper Spray) instructor in order to remain qualified to carry the device. In-service OC Aerosol Projector (Pepper Spray) training shall be documented and shall require demonstrated proficiency with the device and knowledge of use of Pepper Spray procedures.

E. The instructor will promptly notify the Director of Campus Safety if an officer fails to demonstrate competency with an issued OC Aerosol Projector (Pepper Spray). The safety officer will not be issued Pepper Spray until satisfactorily completing remedial training.

F. The Director of Campus Safety shall maintain a *master listing* of all Pepper Spray issued by the department. The master listing will contain the make, model number, serial number and will identify the officer to whom the Pepper Spray is issued, the date of issue, and the name of the person issuing the Pepper Spray to the officer.

F. Each OC Aerosol Projector (Pepper Spray) will be inspected and approved for use by a certified OC Aerosol Projector (Pepper Spray) instructor prior to initial issue and during annual in-service training. Unsafe or defective Pepper Spray will be taken out of service.

IV. OC AEROSOL PROJECTOR (Pepper Spray) USE

A. The Pepper Spray will be utilized only by officers who have successfully completed all required training in the use and deployment of the device (OC Aerosol Projector Certified Officer).

B. Any incident in which Pepper Spray is used upon an individual(s) by a Campus Safety Officer will be considered a use of force incident. All uses will be appropriately documented and reviewed by the Director and Assistant Director of Campus Safety as soon as possible, as well as by officials from the Sheriff's Department.

C. Pepper Spray can be deployed by a certified officer when the use is reasonable and necessary to overcome or prevent assaultive behavior and/or when other means of physical force are not reasonable or practical to bring a subject under control without risk of injury to the subject.

D. Officers will target the face, aiming at the eyes and brow. Officers should quickly evaluate the effectiveness and be ready to re-deploy or utilize other available means for control as necessary.

E. Officers will NOT use Pepper Spray in the following circumstances:

1. On a subject who is near, or has been exposed to, potentially flammable, volatile or explosive materials.
2. When a subject is in a position where a fall will cause substantial injury or death.
3. Punitively, as a means of coercion or in any other unjustified manner.

F. Special consideration, consistent with training, should be given for use of Pepper Spray on a subject who:

1. is visibly pregnant
2. is operating a functioning, operable motor vehicle
3. is physically limited (age related, young child, or frail)
4. is handcuffed

As with any use of force, officers should clearly document justification for use of Pepper Spray, particularly on those identified as requiring special consideration.

G. Pepper Spray is not 100% effective. Officers should quickly evaluate the effectiveness and be trained to re-deploy or utilize other available means for control, should it be necessary.

H. Once in custody, the campus safety shall call the Sheriff's department and EMT's to arrange for arrest and transportation of the suspect.

I. Officers may use Pepper Spray to defend themselves or others from a vicious or attacking animal. Should such an occasion arise, the officer will make reasonable attempts to notify the owner of the animal, and shall thoroughly document the incident in a departmental report.

J. Officers shall handle and store Pepper Spray in the same manner as a firearm, exercising a due regard for safety.

K. Officer should periodically check their Pepper Spray canisters for proper function.

V. POST-EXPOSURE PROCEDURES

A. Following deployment of Pepper Spray, and upon control of the suspect, he/she shall be given medical assistance and transportation without delay.

VI. DOCUMENTATION AND REPORTING OF OC AEROSOL PROJECTOR (Pepper Spray) USE

A. The Director of Campus Safety shall include Pepper Spray utilizations in an annual analytical report of incidents involving non-lethal uses of force by Campus Safety personnel.

B. Campus Safety Officers shall notify their immediate supervisor as soon as possible after Pepper Spray has been deployed. A supervisor will immediately respond to the scene of any deployment of Pepper Spray, including unintentional discharges.

Established December 2010