



## **BP 5030 – Fees**

### **Reference:**

Education Code Sections 76300 et seq.;  
Title 5 Section 58520;  
ACCJC Accreditation Standard I.C.6

The Board authorizes the following fees. The CEO or designee shall establish procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. All procedures and fee amounts shall be published in the college catalog.

#### **1. Enrollment Fee**

Each student shall be charged a fee for enrolling in credit courses as required by law.

#### **2. Course Auditing Fees**

Persons auditing a course shall be charged a fee of \$15.00 per unit per semester. The fee shall be adjusted proportionately based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

#### **3. Health Fee**

The Chief Student Services Officer, or designee, shall present to the board for approval a fee to be charged to each student for student health services. The Health Fee will not be charged to incarcerated students enrolled in courses held in jails or prisons.

#### **4. Parking Fee**

The Chief Student Services Officer, or designee, shall present for board approval fees for parking for students.

## 5. Instructional Materials

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside of the classroom and provided that such materials are not solely and exclusively available from the District.

## 6. Student Representation Fee

Students will be charged a \$2 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for any reasons and may opt out during registration. One dollar of every \$2 fee collected shall be expended to support the Student Senate of the California Community Colleges (SSCCC). The Student Rep Fee will not be charged to incarcerated students enrolled in courses held in jails or prisons.

## 7. Transcript Fees

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chief Student Services Officer, or designee, is authorized to establish the fee, which shall not exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching or retrieving any student record.

## 8. Student Center Fee

Students will be charged a \$1 fee per credit hour, up to a maximum of \$10 per fiscal year for building and operating the student body center.

Board approved 7/7/21