



BP 5010 Admissions and Concurrent Enrollment

Reference:

Education Code Section 48000, 48800.5, 48802, 76000, 76001, 76002, 76004, 76140, 76300;

Labor Code Section 3077

1. Definitions

- a. Advanced scholastic or vocational work is identified as College of the Canyons degree applicable coursework.
- b. Special admission part-time student is identified as a concurrent high school student enrolled in 11.0 college units or less.
- c. Special admission full-time student is identified as a concurrent high school student that has been released by the high school to attend college full-time and enroll in 12.0 units or more.
- d. Highly gifted student would be a student in K- 10 who has a score of 150 or higher on the most current version of the WISC intelligence test.
- e. Dual enrollment is defined as a high school student enrolled in college courses during the high school day on the high school campus.
- f. Concurrent enrollment is defined as a special admission student taking college courses.
- g. College Now is defined as the college courses offered on the high school campus after the high school day.

2. Any person applying for admission to the college may be accepted to the college if the person is:

- a. A graduate of high school, passed the California High School Proficiency Test, have a GED, or have a Certificate of Completion from high school; or
- b. 18 years of age or over and be capable of profiting from the instruction offered; or
- c. A special admission student pursuant to Sections 48800, 48800.5, 48802, 76001, 76002, and 76004 of the California Education Code.
 - i. Pursuant to California Education Code Section 48800 (a) students must be approved by their high school principal or designee for “advanced scholastic or vocational work,” and identified as a special admission part-time or full-time student.

- ii. Pursuant to California Education Code Section 48800 (b), a student maybe admitted from K- 10 if identified as “highly gifted”.
 - iii. Pursuant to California Education Code Section 76002 (a) and (b)(3), a special admission student is defined as:
 - a) A student enrolled in a class open to the general public, and
 - b) The student is currently enrolled in grades 11 – 12. Exceptions may be made for some special programs and course work, as defined in the AP 5010, and
 - c) The student has demonstrated eligibility for instruction by completing orientation.
 - iv. Pursuant to California Education Code Section 76004, a class section would be deemed a dual enrollment course if the class section is:
 - a. Offered on the high school campus; and
 - b. Offered during the high school day; and
 - c. Closed to the public; and
 - d. Only available to the high school student; and
 - e. Offered by the Santa Clarita Community College District pursuant to a College and Career Access Pathways Partnership Agreement (“CCAP Agreement”) with the high school district following approval by College faculty in the manner outlined in AP 5010.
3. Students enrolled in grades 11-12 in a public or private school district may apply for admission to the College upon submitting an approved Special Admission form as well as an Authorization to Consent to Medical Treatment form and any other forms as deemed necessary. Home school programs for grades 11–12 must meet state guidelines for special admission students to apply for admission.
- a. Pursuant to California Education Code Section 76001 (d), special admission part-time students may not enroll in more than 11.0 units per semester.
 - b. Pursuant to California Education Code Section 76004, dual enrollment students may not enroll in more than 15.0 units per semester.
 - c. If a special admission part time student also takes a dual enrollment course, the total units may not exceed 11.0 units per semester.
 - d. Pursuant to California Education Code Section 76300 (f) special admission part- time students enrolled under Section 5010.3 above may be exempt from payment of the enrollment fees, and if appropriate, nonresident tuition, per special action of the Board. All other appropriate fees shall be assessed.
 - e. Special Admission students released from their high school to attend College of the Canyons, full-time, must pay the enrollment fee and all other appropriate fees as assessed.
 - f. The College may restrict a special admission student’s admission in some courses and

programs.

4. Students enrolled in grades 9-10 in a public or private school district may apply for admission to the College upon submitting an approved Special Admission form as well as an Authorization to Consent to Medical Treatment form and any other forms as deemed necessary.
 - A. Students enrolled in grades 9-12 are eligible for dual enrollment courses once approved by their high school principal.
 - B. Students enrolled in grades 9-10 are not eligible to take concurrent enrollment courses unless they meet the standards of “highly gifted” or are part of the exemptions outlined in AP 5010.
5. Claims for state apportionment submitted by the district based on enrollment of specially admitted part time students enrolled shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

See Administrative Procedures AP 5010

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