

Santa Clarita Community College District
Board of Trustees Policy

BP 3505: District Response to Emergencies

References:

- Colleges (DRCCC) – Created by the State Chancellor’s Office in 2009.
- Homeland Security Presidential Directive 5 (HSPD–5), February 28, 2003
- Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f))
- California Government Code Section 8607
- State of California, Government Code Title 1, Division 4, Chapter 8, Section 3101
- State of California, Government Code Title 1, Division 4, Chapter 8, Section 3100
- California Education Code §71095
- Disaster Resistant California Community
- California Disaster Assistance Act: Title 2, Division 1, Chapter 7.5

Policy:

1. The Santa Clarita Community College District is committed to administering a comprehensive emergency management program focusing on maximizing the safety and security of students, faculty, staff and visitors when an emergency situation occurs on or affecting District property.
2. College personnel, as public employees, are disaster service workers during national, state, and local emergencies. The District will ensure that its employees are in compliance with state law and have taken the Oath of Allegiance for Public Employees and Officers.
3. The Board delegates to the Chief Executive Officer (CEO) the authority to create and oversee a program of emergency preparation, response and recovery guided by, and consistent with, the requirements of the above references and other applicable requirements of law, regulation, local conditions, the District’s Emergency Operations Plan (EOP), and common sense.
4. Such a plan will comply with the National Incident Management System (NIMS), the Standardized Emergency Management System (SEMS) and incorporates the functions and principles of the Incident Command System (ICS).
5. A “declared emergency” may be generated by national, regional, state, or local authorities based on threats or actual events under their purviews; or may be declared by a duly-trained and authorized District Incident Command Team member based on District-specific circumstances as found in the EOP.

- a. During a declared emergency, the emergency or incident, will be managed by the Incident Command Team following the procedures in the EOP. The CEO will receive regular reports regarding progress toward a resolution.
- b. Following the incident or emergency, the District may transition to a recovery phase. During this time the Recovery Team, as designated by the CEO, will manage recovery following the District's Recovery Plan.
- c. Following the emergency or incident the Incident Command Team will meet to review the effectiveness of procedures and practice (such as the EOP) and make adjustments as necessary.

See Administrative Procedure #3505; Emergency Operations Plan

Approved: May 10, 2017

Next Review Date: Spring, 2023